YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	**BORA INSTITUTE OF MANAGEMENT SCIENCES**
• Name of the Head of the institution	**DR. SAROJ PANDEY**
• Designation	**PRINCIPAL**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no.	**05222771140**
• Mobile no	**9415920550**
• Registered e-mail	**bimsnaac@gmail.com**
• Alternate e-mail	**bims.lko@gmail.com**
• Address	**BORA INSTITUTE OF MANAGEMENT SCIENCES, NH-24, NEAR SEWA HOSPITAL, SITAPUR ROAD**
• City/Town	**LUCKNOW**
• State/UT	**UTTAR PRADESH**
• Pin Code	**226201**
2.Institutional status	
• Affiliated /Constituent	**AFFILIATED**
• Type of Institution	**Co-education**
• Location	**Urban**

• Financial Status	**Self-financing**
• Name of the Affiliating University	**UNIVERSITY OF LUCKNOW**
• Name of the IQAC Coordinator	**DR.JAYA SINGH**
• Phone No.	**9335106662**
• Alternate phone No.	**05222771140**
• Mobile	**9335106662**
• IQAC e-mail address	**bimsnaac@gmail.com**
• Alternate Email address	**bims.lko@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year)	http://bims.org.in/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://bims.org.in/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.07**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**02/01/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	**3**
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Online assessment Evaluation, organize online activity, motivation session on regular basis

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Every faculty members to attend at least 2 FDP	**PARTIALLY ACHIEVED**
Every faculty member of present / publish at least 2 paper/articles	**PARTIALLY ACHIEVED**
College organize at least 3 seminar/ workshop	**PARTIALLY ACHIEVED**

13.Whether the AQAR was placed before statutory body?	**Yes**
• Name of the statutory body	

Name	Date of meeting(s)
GOVERNING BODY	**21/03/2022**

14.Whether institutional data submitted to AISHE	
Year	Date of Submission
2022	28/03/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1   **6**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **810**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2   **00**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	[View File](#)

2.3   **297**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1   **35**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **35**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	6

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	810

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	00

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	297

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	35

File Description	Documents
Data Template	No File Uploaded

3.2 Number of sanctioned posts during the year	35

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	22
4.2 Total expenditure excluding salary during the year (INR in lakhs)	1564185
4.3 Total number of computers on campus for academic purposes	73

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For an effective delivery of curriculum, Bora Institute of Management Sciences is currently having the following mechanism. Under the guidance of IQAC, all departments prepare calendar of events for the entire academic session. Accordingly, a plan of action and its implementation take place under the supervision of the head of the institution.

1. Training session by IT professional for teachers were held in regard with the effective online classes.
2. Various responsibilities were distributed among faculty members like- maintaining record of online class attendance and updating it on WhatsApp group (department wise).
3. Systematic online class management was a matter of concern for teachers, heads and principal. With this regard following steps were taken-

1. Preparing effective e-content (ppt, notes, etc.)

2. **ICT enabled teaching- learning method by utilizing the institutional resources**
3. **Daily review meeting after the completion of online classes in evening**
4. **Encouraging students to join online courses / activities to beat the stress of pandemic and boredom.**
5. **Class presentations were taken by the teachers during online classes and the records were maintained by them.**
6. **Every week a special session to record technical issues and rectifying it was done on regular basis.**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Evaluation of the performance of the students is an integral part of the teaching-learning process & it reflects the outcome of all the efforts that go into grooming the learners.

To attain the said objective the institute strictly follows the 'Academic Year calendar', for conducting all internal assessment. Performance of students is evaluated in terms of percentage of marks. Evaluation of each course is supposed to be done through a continuous Internal Assessment (CIA) by the concerned course teacher as well as by the end semester exam & has to be conducted at the end of the course as per schedule of university. The distribution of internal marks is as follows-

1. **Internal Assessment – 20% weightage of a course**

1. **Project /Assignment -10 marks**
2. **Presentation on given project / Assignment-05 marks**
3. **Attendance / Activities-05 marks**

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

D. Any 1 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In terms of integrating and promoting the cross-cutting issues with context to gender, human and professional ethics, environment and sustainability, the various departments have worked individually as well as collectively to imbibe professional competencies among students by organizing various co-curricular activities and generating a sound environment to develop a feeling of gender equality, concern towards sustainable development, etc. Curriculum is developed by university and Institution have to implement it

Gender related activities are often practiced in institution which includes- use of gender-neutral language, common classrooms for boys and girls and encouraging them to sit, participate and express themselves freely in a self-regulated manner. Teachers encourage group dynamics among students, boys and girls assist each other in accomplish the group projects and various activities with mutual help and respect their ideas openly.

Apart from imparting quality education, development of professional skills and ethics a done on routine basis by conducting special lectures and webinars by eminent educationists,

professors and motivational speakers who deliver lectures and empower our students time to time. The faculty members & head of the Institution regularly address the prayer assembly and try best to inculcate social and human values. In daily routine practices, Institution focuses on development of professional ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

210

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

251

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**No File Uploaded**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning level of the student and organizes special programmes for advanced learners and slow learners

Advanced Learners

1. **Project work**
2. **Library Use**
3. **Engagement of Peer teaching**
4. **Tutoring slow learner**
5. **Writing assignments and onore challenging topics**
6. **Class Quizzes.**
7. **University rank holder and semester topper are encouraged with prizes by the insititution**
8. **Encourage**

Slow learner

1. **Remedial teaching**

2. **Developing self learning material**

3. Provide peer tutoring by thigh ability classmates

4. In courage them to articulate orally class room in the classroom and provide more obances for classroom participation.

5. Teaching learning skills such as note taking, outlining, and active listening.

6. Mentoring by faculty mentors

7. Encouraging them to spend more time reading libraries outside the class hours.

(8) Additional learning opportunities through online source like Youtube, whatsapp etc.

(9) Extra classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
810	1:23

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method interactive method, project and field work method, Computer assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use conventional black board presentation methods, especially in Mathematics, Commerce and economics, where they teach mathematics and statistics. Also, some teachers use

power point presentation and computer based materials.

Some student centric methods are given below.

(1) Project Method

(2) Interactive methods –

(3) ICT Enabled teachings-

(4) Experiential Learning-

(5) Internship Program

(6) Group Learning-

(7) Black Board Presentation-

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

BIMS follow ICT enabled teaching in addition to the traditional classroom education. All the classroom and Labs are ICT enabled with projectors installed and the campus is enabled with high speed WiFi connection. Due to lockdown teaching was fully conducted in an online mode. The faculty used various ICT enabled tools to enhance the quality of teaching learning like

1. The faculty members used Google meet or Zoom to conduct tests and for lecture delivery. Also used many interactive methods for effective teaching such as PPT, video clipping, use of online resources youtube links.
2. Whatsaap group used as platform to communicate announcement address, queries and share information
3. Other important activities such as project presentation, Debate, Group discussions, mentoring are conducted online through Google meet or Zoom platform.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

35

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. Personal guidance is given to the poor performing the students after their assessment.

For transparent and robust for internal assessment, the following mechanisms are conducted Internal Examination Committee.

- **Question Paper Setting.**

- ○ **Conduct of Examination**
- ○ **Result display**
- ○ **Interaction with students regarding their internal assessment.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

A transparent, time-bound and efficient method is being followed in BIMS in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are- internal exam, assignments, project evaluations, etc.

Internal Assessments: The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper if required by the student.

Assignments: Faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of criteria- timely submission, clarity, neatness, etc. The evaluated assignments are given back to students thus maintaining the transparency of the marks assigned and to resolve grievances is any.

Project evaluation: In a semester one internal evaluations of the project is conducted in each subject in front of the panel consisting of group of faculties. The rubric is designed for these presentations having criteria- quality of problem formulation, literature analysis, presentation, team work, etc.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Nil

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.

Direct methods are provided through direct examinations or observation of students knowledge or skills against measurable courses outcomes. The knowledge and skills described by the course outcomes are mapped to specific problem on University examination, Internal Exams and Home assignment.

At the end of the semester University conduct examination based on the result published by University the course outcomes are measured.

The assignments are provided to students and they refer the text book and good reference books to find out the answers and understand the expected outcome of given problem.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

269

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://bims.org.in/details/4.4.2%20Procedures%20and%20policies%20for%20maintaining%20&%20utilization%20physical%20academic%20and.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

For creating innovative environment and tranfering of knowledge, our inistitution has been conducted two activities, in this year. The following informations are given below-

1. Exhibition on "Innovative Teaching Aid" by education department on 30.12.2020.

2. Live Demonstration on " Disaster Management" held on 21.02.2021

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual

Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

N/A

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	[View File](#)

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure and physical for teaching. learning, viz, classroom lab etc..

We at BIMS College believe that adequate infrastructure facilities are key for efficient and effective conduct of teaching learning process.

Our college has sufficient infrastructure and physical facilities which, helps the students and teachers to maintain the quality of higher education for which the college is being famous from the time of its establishment itself. Physical infrastructure of the college is sufficient. Classrooms are well furnished.

Rooms are spacious and airy as well as. Laboratories of our college are also well furnished. College library is also well furnished and standard text books, journal and reference books of different subjects are available here. Even a lot of PdF's of many renowned research scholars are also provided to the students by our respective faculty members on different topic to develop their cognitive ability.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a large sport's ground to organize annual" games and sports events. We have facilities for indoor games also. Our students participate in different types of sports and cultural competition every year. We make every effort to provide all possible facilities to our sports teacher and co-curricular subject teacher's. We have well furnished hall with stage and other facilities for various functions and programme for college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1564185

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

N/A

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources **D. Any 1 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11212

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college believes in remaining proactive to the changes in the environment. Our teachers are facilitators of teaching learning process. The college website is maintained and updated regularly. The college has sufficient number of computers with internet connection in the different places. BIMS College continuously

strives to provide and update its ICT facilities to ensure effective functioning of teaching learning process. Number of classroom with LCD facilities has increased over the years.

All buildings and common areas in the compound are now ICT every enabled. Each and classroom has got CCTV system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1564185

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our management has decentralized the system and procedures for a maintenance and utilization of physical, academic and support facilities

All the classrooms, Faculty room and labs are maintained and cleaned by non teaching staff of the college. The college garden is maintained by the gardeners appointed by the college. Washrooms are well maintained. Dustbins are placed in every floor. College provides safe and pure drinking water to staff and students.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

281

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

23

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills   **A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has constituted a student council from students. Asa representative body of the student's, meetings of the student council are regularly held to chalk out the modalities for the development of a sustainable academic environment. Whatever suggestions are recommended by the council in the meeting, they all have been tried to accomplish as such by the administrative authority of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our Insititutehas a tradition to organize alumni meetings from time to time. In the same series we have organized alumni meetings on – to discuss their experiences of the College. The alumni play very important roles for the College such as helping to build and grow an institution's brand through mouth propaganda. Doubtlessly today's students and alumni both are actively engaged in a number of mutually beneficial institutional activities on behalf of the students.The alumni association provides a forum to form new friendships and business relationships with people of similar backgrounds.Alumni committee is active throughout the every session but during the session 2020-21 because of the covid-19 out break the committee was only communicative through online mode.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION-"Excellence in the field of education through leadership. To promote strong business partnership, focusing on technology and innovation, promoting entrepreneurial programs and bringing a global perspective in all its activities."

MISSION- "Creating an innovative and intellectual environment in the campus with focus on practice oriented learning driven by strong corporate interface in a technology-rich, national market place."

MOTTO- "BHAUTIK UNNATI, SHIKSHA KE BADHTE KADAM" (?????????? , ???????????????)

Leadership:

- FOUNDER- DR. D.P. BORA
- MANAGER- MR. PANKAJ BORA
- CHAIRMAN- DR. AAKASH BORA
- DIRECTOR- MRS. SALONI BORA
- PRINCIPAL- DR. SAROJ PANDEY
- VICE PRINCIPAL- DR. JAYA SINGH

The insititution tries its bestto foster youth empowerment by incorporating revolutionary step in academic program. Collaborative efforts shall be taken to attain academic excellence rooted with values so as to develop a fine human resource for serving the nation and society. All stakeholders should actively work to achieving the excellence for the institution and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows a democratic and participatory mode of governance with all takeholders participating actively in its administration. The governing authority delegates responsibilities to Principal who in turn share it wisely among the associated members of various functioning bodies. The Heads of Departments along with the staff representatives on higher decision asking bodies play an important role in determining the institutional policies and implementing the same.

Teachers play a remarkable role in realizing the vision and mission of the institute. Heads of Departments enjoy considerable administrative and academic autonomy in running their disciplinary units.

Teachers play key role between the management and the students by implementing the policies and programs concerned with students. Their decisions are in accordance with the policies framework and which respectfully accepted time to time so as to follow the policy of decentralization in democratic manner.

Besides, teachers as members and conveners of the various committees like the Academic Council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the past years the institute has shown tremendous growth and to sustain the process, strategies must be formulated and implemented effectively. Perspective/Strategic plan focuses on current trends and disrupting forces in higher education strata which when adopted can show better performance. It makes an assessment of stakeholder's expectations, students, faculty members, employers, and needs of the people of the region.

University approved curriculum is strictly adhered to and faculty members.

Encouraging Industry engagement, Entrepreneurship, Alumni engagement and Social outreach that are targeted at helping people of the region.

The activities are planned in the beginning of every academic year through the Academic Calendar and suggestions are sought from faculty members.

- Publishing paper in reputed journals by faculty members and encourage students to do the same

- Sponsoring faculty members and students to National/International level events

- Participation in Conferences

- Sign MoU with industry for training, interaction, inviting experts for interactive sessions.

- Organize Workshops/Training for Faculty/ Organizing Conferences

- Introduce Certificate/Value Added Courses

- Guest Lecture, Association Activities of respective departments

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The overall planning and development of the institution is done by the Board of Management under the Leadership of Management of Bora Institute of Management Sciences.

The day-to-day administrative affairs of the College are managed

by Vice Principal of the College. Treasurers are members, and assisted by the Administrative Committee consisting of experienced members of the faculty.

The administrative head of the institution shouldering the responsibilities of administration, appointments and infrastructure.

The Principal is the academic head, ensuring the proper conduct of all the academic and extension activities.

The Statutory Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines.

The Non-statutory Bodies are constituted by the Board of Management to complement the functions of the Statutory Bodies.

The Board of Management nominates other academicians and experts in to these Bodies to strengthen the functioning of the College.

The programmes, courses and activities are periodically evaluated by the College and reported in the appropriate Bodies for proper implementation.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

BIMS has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:

1. **All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.**
2. **Subsidized on campus medical facilities**

The following facilities are also provided to employees for efficient functioning :

1. **Yoga classes**
2. **Power back-up**
3. **Wi-Fi facility.**
4. **Workspace**
5. **Cafeterias**
6. **Identity cards**
7. **Sports facilities**

The staff is encouraged to give suggestions and regular feedback to improve the welfare measures in the Institute.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Academic Performance Indicator (API): The faculty members are asked to fill the Academic Performance

Indicator (API) format at the end of the academic year. The proforma designed by the UGC are used in this regard. Teaching staff first opt their API scores are, and then the principal will finalize the scores based upon the documental evidences submitted by the teachers. Based on API scores the faculty were encouraged to take up more initiatives in their respective areas of inclination and passion.

Committee of the senior faculty is constituted to inspect the colleges. This team will assess the performance of each department. An exit meeting is also held in which the staff are intimated about their shortfalls/gap if any and advised to improve further. Principal has to submit action taken report on the remarks pointed out the academic audit team to Governing Council.

Performance Appraisal for Non-teaching Staff: The Principal directly monitors the non-teaching staff and regularly conducts meetings to take supervise the administrative and financial aspects such as fee collection, scholarship status etc. The Non-teaching staffs have to keep a record of their work in prescribed format.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audits were conducted by the principal. The college through its various committees checks and rechecks the purchases to be made, resolutions are taken and all norms are followed so as to comply with the rules. Each bill is scrutinized carefully before being accepted or rejected by the principal.

External audit is...........

Institution conducts internal and external financial audits regularly. Internal audit is being periodically done by Head of the Departments of the college, while the external audit is being annually done by the appointed Auditers. An enumeration on the various internal and external financial audits carried out during last five years with the mechanism for settling audit objections is finely tuned up while the reports are uploaded herewith. The College maintain Cashbook, Ledger Books, salary statement of staff wherever necessary.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal of the institution monitors the use of resources received from the various ends. The allocated funds are utilized to purchase equipments, chemicals, renovation, research, organize seminars, workshops, conferences, etc.

Administration and Finance Committee, review the use of resources including audit, budget and account. They make recommendation for better handling of resources and effective mobilization of available funds. For smooth running of the institution various committees have been constituted, each committee studies its own field and analyses the requirements and then forwards it to Principal.

Finance committee then looks into these requirements, adding the future aspects of planning. In case of any need where the financial support is required, proper demand in writing is made from the concerned Department. For e.g. in case of any requirement, the details of the requirement of the equipments, maintenance infrastructures etc are prepared and proper procedure for purchase is adopted.

To make teaching-learning effective it is very important that the environment and campus of the institution should be clean. The college staff and students are always ready for it. There is always need for maintaining and upgrading the facilities provided by the college from time to time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

There are various significant steps undertaken by IQAC during the year 2020-21. The following initiatives were undertaken during the year for quality enhancement: Conducting Induction/Orientation Programme at the commencement of the session each year. Updating the College website regularly Suggesting every department to hold PTM at proper intervals Requesting Alumni Association to extend their valuable contribution Organization of various seminars, conferences, workshops, webinars at the departmental level. Maintaining Self Appraisal report Getting Student Satisfaction Survey Preparing the academic calendar for each session Organizing workshops for teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC undertakes many initiatives from time to time with a view to analyse the proper functioning of the academic structure. To ensure and evaluate the quality of teaching and learning it has evolved a feedback system to record the responses of the students as well as the teachers. Its members pay their visits to each department of the College at certain intervals in order to get information related to the problems they might be facing at the teaching and non-teaching level. To facilitate the learning process it encourages the teachers to use the smartboard and thus making it interesting simultaneously. It also organizes workshops that aim to give fundamental and basic knowledge of ICT to the teachers. Through Student Grievance Cell it registers students' problems and even otherwise it has a career counseling system thattargets resolving their problems. All these steps are undertaken by IQAC to uphold the academic level and evolve a structure that would be more student-centric.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety & Security for all students is one of the priorities of the college. A dedicated team of security personal is placed at various important places & a proctorial board is there to look after the issues related to it.

CCTV is installed all over the campus, for surveillance inside classroom and all over and around the campus.

Grievance redressal Cell & Anti Ragging committee is there to listen to problems of the students and provide them proper counselling.

Female students are provided with a Girls common room and separate washroom so that they can spend their leisure time and use the facilities when required.

College organizes many programmes on different occasions to create awareness about ' Gender' related issues. On the occasion of 'International Women's Day' on 8th March 2021 various programmes were organized at college level. The theme of 2021 was women's leadership in and for Health: Accelerating gender equality in the context of Covid-19.

Department of Education organized Essay writing competition & slogan writing competition on "Role of women in overcoming Covid-19 pandemic".

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In solid waste management, the formula of 3 R's is applied i.e. Resue, Reduce & Recylce. Therefore all the solid wastes in college is segregated in 3 different coloured dustbins placed in various

spots in college.

Green Bin- for biodegradable wastes

Blue Bin- dry, recyclable wastes

Red Bin- domestic hazardous wastes

Non- bio-degradable wastes are dumped into dumping yards at outskirts of Lucknow.

Bio degradable wastes are sent for recycling.

Sewage treatment plant is built in the college, for the waste water treatment which aims to remove contaminants from sewage to produce an effluent that is suitable for discharge, intended to be reused.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

B. Any 3 of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered**

    vehicles
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies

D. Any 1 of the above

of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

School is a miniature society', like society is diverse in different aspects so it the school. Students belong to different caste, culture, tradition, community & religion. Our college provides equal opportunity to every student without any discrimination.

Important national, regional and religious and seasonal festivals are celebrated in our college with zest, other practices carried on at classroom level,

1. Promoting positive classroom climate by being non-biased or partial & treating every students equally.
2. Embracing student diversity. It a fact that all students cannot be same regarding different aspects.
3. Increasing our own culture competence.
4. Encouraging students' interactions despite of their individual differences.
5. Fostering a community of learners within our classroom.
6. Having a positive attitude towards diverse student population.
7. Making clear cut objectives.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college sensitizes teachers, students & non-teaching staff at various occasions about constitutional values, rights, duties and responsibilities of citizens.

The college organizes various constitutional days like Republic Day, Independence Day, Gandhi Jayanti, Ambedkar Jayanti etc. Since the year 20-21 saw the curse of pandemic COVID-19, there were lockdown & restrictions which required to be followed. So the occasions which were in peak corona period didn't saw gathering of students and teachers in college campus. Some Day's which were celebrated are:-

Republic Day 26th January and 15th August was celebrated in our college with full zeal and fervor of patriotism where teaching, non-teaching staff & students participated.

We inculcate & promote traditional values & culture among our students through organizing different competition & programmes on the occasion of varied festivals.

Various events regarding awareness of corona prevention, voting, traffic rules, Hygine are organized at departmental level.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers,   **A. All of the above**

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	[View File]()
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File]()

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates/organizes national and international commemorative days, events and festivals.

National Festivals like 26th January & 15th August are celebrated with full zeal & fervor. Flag hosting is done followed by cultural programmes.

16th Feb 2021, Vasant Panchami was celebrated by 'Saraswati Pujan' at the college followed by lamp lighting & Saraswati Vandana.

5th June 'World Environment Day' was celebrated in the college starting with the ' Plantation Drive' in the nearby railway area at ' Bhitholi crossing. Followed by various competitions like slogan writing & rangoli making.

14th April ' Ambedkar Jayanti' was celebrated with offering showers & light lamping, followed by the speech given by the Principal.

Gandhi Jayanti was celebrated on 2nd October. The values of truth,

peace, non-violence and trust worthiness were recalled and spread among the students of the college.

All main festivals of religious importance were celebrated in the college to promote values & culture ethics among the children.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

We as a part of our college, try at each level to make our campus environment friendly and focusing on conservation of our environment.

The little steps which we promoted among our students were no wastage of water, driving less walking more, no use of plastic, consuming less energy, buying recycled products, creating less wastes, planting more trees and in many other ways.

The college is using LED lights in classrooms & staffrooms. As LED lights are eco friendly they lessen the use of energy and also manufactured in eco friendly ways.

The e-content was prepared by the teachers in form of ppt's & videos, which was used to increase the affectivity of teaching learning process. The use of e-content proved to be fruitful as the attendance & student interaction in classes improved.

During the closure of our college the classes were shifted to online mode on zoom and Google meet platform. The e-content prepared by the teachers beforehand proved to be useful. The lectures were delivered online. The step taken at the earlier session came to use in the present session. The college was prepared to go on online platform and effectiveness of teaching-learning process was mentioned.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SDG Goal 4- Quality Education: Ensures inclusive and equitable education and promote lifelong learning.

Our college 'Bora Institute of Management Sciences' owns one of the best departments of education among all the private colleges of the city, which is the most distinctive feature of the college.

Our education department runs two main courses B.Ed. & B.El.Ed. . The seat of both educational courses gets filled rapidly. The students having good ranks in common entrance test conducted by Lucknow University (for B.El.Ed.) and State level test (for B.Ed.) prefer our college for admission. All the seats in the B.Ed. and B.El.Ed. course are always fully filled, even at peak corona period.

Our Faculty includes well qualified & experienced teachers which teach with full zeal & preparation done before hand.

The result of our students is always ahead of other colleges. Most of them are working in government and non government organization. The pass out students have qualified TET, CTET, UPTET, SUPERTET and many of them have gone for higher education and doing research.

All these aspects make a good & qualitative department of education well supported by the administration & management.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

For an effective delivery of curriculum, Bora Institute of Management Sciences is currently having the following mechanism. Under the guidance of IQAC, all departments prepare calendar of events for the entire academic session. Accordingly, a plan of action and its implementation take place under the supervision of the head of the institution.

1. Training session by IT professional for teachers were held in regard with the effective online classes.
2. Various responsibilities were distributed among faculty members like- maintaining record of online class attendance and updating it on WhatsApp group (department wise).
3. Systematic online class management was a matter of concern for teachers, heads and principal. With this regard following steps were taken-

1. Preparing effective e-content (ppt, notes, etc.)
2. ICT enabled teaching- learning method by utilizing the institutional resources
3. Daily review meeting after the completion of online classes in evening
4. Encouraging students to join online courses / activities to beat the stress of pandemic and boredom.
5. Class presentations were taken by the teachers during online classes and the records were maintained by them.
6. Every week a special session to record technical issues and rectifying it was done on regular basis.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Evaluation of the performance of the students is an integral part of the teaching-learning process & it reflects the outcome of all the efforts that go into grooming the learners.

To attain the said objective the institute strictly follows the 'Academic Year calendar', for conducting all internal assessment. Performance of students is evaluated in terms of percentage of marks. Evaluation of each course is supposed to be done through a continuous Internal Assessment (CIA) by the concerned course teacher as well as by the end semester exam & has to be conducted at the end of the course as per schedule of university. The distribution of internal marks is as follows-

1. **Internal Assessment – 20% weightage of a course**

1. **Project /Assignment -10 marks**
2. **Presentation on given project / Assignment-05 marks**
3. **Attendance / Activities-05 marks**

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

01

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

25

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In terms of integrating and promoting the cross-cutting issues with context to gender, human and professional ethics, environment and sustainability, the various departments have worked individually as well as collectively to imbibe professional competencies among students by organizing various co-curricular activities and generating a sound environment to develop a feeling of gender equality, concern towards sustainable development, etc. Curriculum is developed by university and Institution have to implement it

Gender related activities are often practiced in institution which includes- use of gender-neutral language, common classrooms for boys and girls and encouraging them to sit, participate and express themselves freely in a self-regulated manner. Teachers encourage group dynamics among students, boys and girls assist each other in accomplish the group projects and various activities with mutual help and respect their ideas openly.

Apart from imparting quality education, development of professional skills and ethics a done on routine basis by conducting special lectures and webinars by eminent educationists, professors and motivational speakers who deliver lectures and empower our students time to time. The faculty members & head of the Institution regularly address the prayer assembly and try best to inculcate social and human values. In daily routine practices, Institution focuses on development of professional ethics.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

210

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

02-11-2022 09:48:42

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

251

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning level of the student and organizes special programmes for advanced learners and slow learners

Advanced Learners

1. Project work
2. Library Use
3. Engagement of Peer teaching
4. Tutoring slow learner
5. Writing assignments and onore challenging topics
6. Class Quizzes.
7. University rank holder and semester topper are encouraged with prizes by the insititution
8. Encourage

Slow learner

1. Remedial teaching

2. Developing self learning material

3. Provide peer tutoring by thigh ability classmates

4. In courage them to articulate orally class room in the classroom and provide more obances for classroom participation.

5. Teaching learning skills such as note taking, outlining, and active listening.

6. Mentoring by faculty mentors

7. Encouraging them to spend more time reading libraries outside the class hours.

(8) Additional learning opportunities through online source like Youtube, whatsapp etc.

(9) Extra classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
810	1:23

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method interactive method, project and field work method, Computer assisted method, experiment method etc. Teaching and learning activities are made effective by these practices. Many teachers use conventional black board presentation methods, especially in Mathematics, Commerce and economics, where they teach mathematics and statistics. Also, some teachers use power point presentation and computer based materials.

Some student centric methods are given below.

(1) Project Method

(2) Interactive methods –

(3) ICT Enabled teachings-

(4) Experiential Learning-

(5) Internship Program

(6) Group Learning-

(7) Black Board Presentation-

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

02-11-2022 09:48:42

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

BIMS follow ICT enabled teaching in addition to the traditional classroom education. All the classroom and Labs are ICT enabled with projectors installed and the campus is enabled with high speed WiFi connection. Due to lockdown teaching was fully conducted in an online mode. The faculty used various ICT enabled tools to enhance the quality of teaching learning like

1. The faculty members used Google meet or Zoom to conduct tests and for lecture delivery. Also used many interactive methods for effective teaching such as PPT, video clipping, use of online resources youtube links.
2. Whatsaap group used as platform to communicate announcement address, queries and share information
3. Other important activities such as project presentation, Debate, Group discussions, mentoring are conducted online through Google meet or Zoom platform.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

30

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

35

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

10

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

35

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College has transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in academic calendar. Personal guidance is given to the poor performing the students after their assessment.

For transparent and robust for internal assessment, the following mechanisms are conducted Internal Examination Committee.

- Question Paper Setting.
- Conduct of Examination
- Result display
- Interaction with students regarding their internal assessment.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

A transparent, time-bound and efficient method is being followed in BIMS in terms of dealing with internal examination related grievances. Various internal examinations are being performed throughout the semester. Some of them are- internal exam, assignments, project evaluations, etc.

Internal Assessments: The faculty evaluates the papers within a week of conduction of test. The evaluated answer sheets are shown to students in class and faculty undertakes individual grievances with a student on the paper if required by the student.

Assignments: Faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of criteria- timely submission, clarity, neatness, etc. The evaluated assignments are given back to students thus maintaining the transparency of the marks assigned and to resolve grievances is any.

Project evaluation: In a semester one internal evaluations of the project is conducted in each subject in front of the panel consisting of group of faculties. The rubric is designed for these presentations having criteria- quality of problem formulation, literature analysis, presentation, team work, etc.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Nil

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods.

Direct methods are provided through direct examinations or observation of students knowledge or skills against measurable courses outcomes. The knowledge and skills described by the course outcomes are mapped to specific problem on University

examination, Internal Exams and Home assignment.

At the end of the semester University conduct examination based on the result published by University the course outcomes are measured.

The assignments are provided to students and they refer the text book and good reference books to find out the answers and understand the expected outcome of given problem.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

269

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://bims.org.in/details/4.4.2%20Procedures%20and%20policies%20for%20maintaining%20&%20utilization%20physical%20academic%20and.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

For creating innovative environment and tranfering of knowledge, our inistitution has been conducted two activities, in this year. The following informations are given below-

1. Exhibition on "Innovative Teaching Aid" by education department on 30.12.2020.

2. Live Demonstration on " Disaster Management" held on 21.02.2021

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	**No File Uploaded**

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	**No File Uploaded**

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

2

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

N/A

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	**No File Uploaded**

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

00

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	**No File Uploaded**

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Infrastructure and physical for teaching. learning, viz, classroom lab etc..

We at BIMS College believe that adequate infrastructure facilities are key for efficient and effective conduct of teaching learning process.

Our college has sufficient infrastructure and physical facilities which, helps the students and teachers to maintain the quality of higher education for which the college is being famous from the time of its establishment itself. Physical infrastructure of the college is sufficient. Classrooms are well furnished.

Rooms are spacious and airy as well as. Laboratories of our college are also well furnished. College library is also well furnished and standard text books, journal and reference books of different subjects are available here. Even a lot of PdF's of many renowned research scholars are also provided to the students by our respective faculty members on different topic to develop their cognitive ability.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has a large sport's ground to organize annual" games and sports events. We have facilities for indoor games also. Our students participate in different types of sports and cultural competition every year. We make every effort to provide all possible facilities to our sports teacher and co-curricular subject teacher's. We have well furnished hall with stage and other facilities for various functions and programme for college.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year

(INR in lakhs)

1564185

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

N/A

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**D. Any 1 of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

11212

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

9

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our college believes in remaining proactive to the changes in the environment. Our teachers are facilitators of teaching learning process. The college website is maintained and updated regularly. The college has sufficient number of computers with internet connection in the different places. BIMS College continuously strives to provide and update its ICT facilities to ensure effective functioning of teaching learning process. Number of classroom with LCD facilities has increased over the years.

All buildings and common areas in the compound are now ICT every enabled. Each and classroom has got CCTV system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

102

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1564185

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our management has decentralized the system and procedures for a maintenance and utilization of physical, academic and support facilities

All the classrooms, Faculty room and labs are maintained and cleaned by non teaching staff of the college. The college garden is maintained by the gardeners appointed by the college. Washrooms are well maintained. Dustbins are placed in every floor. College provides safe and pure drinking water to staff and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

281

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

23

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**No File Uploaded**

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

8

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

29

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has constituted a student council from students. Asa representative body of the student's, meetings of the student council are regularly held to chalk out the modalities for the development of a sustainable academic environment. Whatever suggestions are recommended by the council in the meeting, they all have been tried to accomplish as such by the administrative authority of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our Insititutehas a tradition to organize alumni meetings from time to time. In the same series we have organized alumni meetings on – to discuss their experiences of the College. The alumni play very important roles for the College such as helping to build and grow an institution's brand through mouth propaganda. Doubtlessly today's students and alumni both are actively engaged in a number of mutually beneficial institutional activities on behalf of the students.The alumni association provides a forum to form new friendships and business relationships with people of similar backgrounds.Alumni committee is active throughout the every session but during the session 2020-21 because of the covid-19 out break the committee was only communicative through online mode.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

VISION-"Excellence in the field of education through leadership. To promote strong business partnership, focusing on technology and innovation, promoting entrepreneurial programs and bringing a global perspective in all its activities."

MISSION- "Creating an innovative and intellectual environment in the campus with focus on practice oriented learning driven by strong corporate interface in a technology-rich, national market place."

MOTTO- "BHAUTIK UNNATI, SHIKSHA KE BADHTE KADAM" (??????????, ???????????????)

Leadership:

- FOUNDER- DR. D.P. BORA
- MANAGER- MR. PANKAJ BORA
- CHAIRMAN- DR. AAKASH BORA
- DIRECTOR- MRS. SALONI BORA
- PRINCIPAL- DR. SAROJ PANDEY
- VICE PRINCIPAL- DR. JAYA SINGH

The insitution tries its bestto foster youth empowerment by incorporating revolutionary step in academic program. Collaborative efforts shall be taken to attain academic excellence rooted with values so as to develop a fine human resource for serving the nation and society. All stakeholders should actively work to achieving the excellence for the institution and students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The institution follows a democratic and participatory mode of governance with all takeholders participating actively in its administration. The governing authority delegates responsibilities to Principal who in turn share it wisely among the associated members of various functioning bodies. The Heads of Departments along with the staff representatives on higher decision asking bodies play an important role in determining the institutional policies and implementing the same.

Teachers play a remarkable role in realizing the vision and mission of the institute. Heads of Departments enjoy considerable administrative and academic autonomy in running their disciplinary units.

Teachers play key role between the management and the students by implementing the policies and programs concerned with students. Their decisions are in accordance with the policies framework and which respectfully accepted time to time so as to follow the policy of decentralization in democratic manner.

Besides, teachers as members and conveners of the various committees like the Academic Council.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Over the past years the institute has shown tremendous growth and to sustain the process, strategies must be formulated and implemented effectively. Perspective/Strategic plan focuses on current trends and disrupting forces in higher education strata which when adopted can show better performance. It makes an assessment of stakeholder's expectations, students, faculty members, employers, and needs of the people of the region.

University approved curriculum is strictly adhered to and faculty members.

Encouraging Industry engagement, Entrepreneurship, Alumni engagement and Social outreach that are targeted at helping people of the region.

The activities are planned in the beginning of every academic year through the Academic Calendar and suggestions are sought from faculty members.

- Publishing paper in reputed journals by faculty members and encourage students to do the same

- Sponsoring faculty members and students to National/International level events

- Participation in Conferences

- Sign MoU with industry for training, interaction, inviting experts for interactive sessions.

- Organize Workshops/Training for Faculty/ Organizing Conferences

- Introduce Certificate/Value Added Courses

- Guest Lecture, Association Activities of respective departments

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The overall planning and development of the institution is done by the Board of Management under the Leadership of Management of Bora Institute of Management Sciences.

The day-to-day administrative affairs of the College are managed by Vice Principal of the College. Treasurers are members, and assisted by the Administrative Committee consisting of experienced members of the faculty.

The administrative head of the institution shouldering the responsibilities of administration, appointments and infrastructure.

The Principal is the academic head, ensuring the proper conduct of all the academic and extension activities.

The Statutory Bodies are constituted and meetings are conducted as per the UGC, MHRD, State Government and University guidelines.

The Non-statutory Bodies are constituted by the Board of Management to complement the functions of the Statutory Bodies.

The Board of Management nominates other academicians and experts in to these Bodies to strengthen the functioning of the College.

The programmes, courses and activities are periodically evaluated by the College and reported in the appropriate Bodies for proper implementation.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

BIMS has effective welfare measures in place for its teaching and non-teaching staff. The various welfare schemes are as follows:

1. **All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program.**
2. **Subsidized on campus medical facilities**

The following facilities are also provided to employees for efficient functioning :

1. **Yoga classes**
2. **Power back-up**
3. **Wi-Fi facility.**
4. **Workspace**
5. **Cafeterias**
6. **Identity cards**
7. **Sports facilities**

The staff is encouraged to give suggestions and regular feedback to improve the welfare measures in the Institute.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the

year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Academic Performance Indicator (API): The faculty members are asked to fill the Academic Performance

Indicator (API) format at the end of the academic year. The proforma designed by the UGC are used in this regard. Teaching staff first opt their API scores are, and then the principal will finalize the scores based upon the documental evidences submitted by the teachers. Based on API scores the faculty were encouraged to take up more initiatives in their respective areas of inclination and passion.

Committee of the senior faculty is constituted to inspect the colleges. This team will assess the performance of each department. An exit meeting is also held in which the staff are intimated about their shortfalls/gap if any and advised to improve further. Principal has to submit action taken report on the remarks pointed out the academic audit team to Governing Council.

Performance Appraisal for Non-teaching Staff: The Principal directly monitors the non-teaching staff and regularly conducts meetings to take supervise the administrative and financial aspects such as fee collection, scholarship status etc. The Non-teaching staffs have to keep a record of their work in prescribed format.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The internal audits were conducted by the principal. The college through its various committees checks and rechecks the purchases to be made, resolutions are taken and all norms are followed so as to comply with the rules. Each bill is scrutinized carefully before being accepted or rejected by the principal.

External audit is...........

Institution conducts internal and external financial audits regularly. Internal audit is being periodically done by Head of the Departments of the college, while the external audit is being annually done by the appointed Auditers. An enumeration on the various internal and external financial audits carried out during last five years with the mechanism for settling audit objections is finely tuned up while the reports are uploaded herewith. The College maintain Cashbook, Ledger Books, salary statement of staff wherever necessary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal of the institution monitors the use of resources received from the various ends. The allocated funds are utilized to purchase equipments, chemicals, renovation, research, organize seminars, workshops, conferences, etc.

Administration and Finance Committee, review the use of resources including audit, budget and account. They make recommendation for better handling of resources and effective mobilization of available funds. For smooth running of the institution various committees have been constituted, each committee studies its own field and analyses the requirements and then forwards it to Principal.

Finance committee then looks into these requirements, adding the future aspects of planning. In case of any need where the financial support is required, proper demand in writing is made from the concerned Department. For e.g. in case of any requirement, the details of the requirement of the equipments, maintenance infrastructures etc are prepared and proper procedure for purchase is adopted.

To make teaching-learning effective it is very important that the environment and campus of the institution should be clean. The college staff and students are always ready for it. There is always need for maintaining and upgrading the facilities provided by the college from time to time.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

There are various significant steps undertaken by IQAC during the year 2020-21. The following initiatives were undertaken during the year for quality enhancement: Conducting Induction/Orientation Programme at the commencement of the session each year. Updating the College website regularly Suggesting every department to hold PTM at proper intervals Requesting Alumni Association to extend their valuable contribution Organization of various seminars, conferences, workshops, webinars at the departmental level. Maintaining Self Appraisal report Getting Student Satisfaction Survey Preparing the academic calendar for each session Organizing workshops for teaching staff.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC undertakes many initiatives from time to time with a view to analyse the proper functioning of the academic structure. To ensure and evaluate the quality of teaching and learning it has evolved a feedback system to record the responses of the students as well as the teachers. Its members pay their visits to each department of the College at certain intervals in order to get information related to the problems they might be facing at the teaching and non-teaching level. To facilitate the learning process it encourages the teachers to use the smartboard and thus making it interesting simultaneously. It also organizes workshops that aim to give fundamental and basic

knowledge of ICT to the teachers. Through Student Grievance Cell it registers students' problems and even otherwise it has a career counseling system thattargets resolving their problems. All these steps are undertaken by IQAC to uphold the academic level and evolve a structure that would be more student-centric.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety & Security for all students is one of the priorities of the college. A dedicated team of security personal is placed at

various important places & a proctorial board is there to look after the issues related to it.

CCTV is installed all over the campus, for surveillance inside classroom and all over and around the campus.

Grievance redressal Cell & Anti Ragging committee is there to listen to problems of the students and provide them proper counselling.

Female students are provided with a Girls common room and separate washroom so that they can spend their leisure time and use the facilities when required.

College organizes many programmes on different occasions to create awareness about ' Gender' related issues. On the occasion of 'International Women's Day' on 8th March 2021 various programmes were organized at college level. The theme of 2021 was women's leadership in and for Health: Accelerating gender equality in the context of Covid-19.

Department of Education organized Essay writing competition & slogan writing competition on "Role of women in overcoming Covid-19 pandemic".

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

In solid waste management, the formula of 3 R's is applied i.e. Resue, Reduce & Recylce. Therefore all the solid wastes in college is segregated in 3 different coloured dustbins placed in various spots in college.

Green Bin- for biodegradable wastes

Blue Bin- dry, recyclable wastes

Red Bin- domestic hazardous wastes

Non- bio-degradable wastes are dumped into dumping yards at outskirts of Lucknow.

Bio degradable wastes are sent for recycling.

Sewage treatment plant is built in the college, for the waste water treatment which aims to remove contaminants from sewage to produce an effluent that is suitable for discharge, intended to be reused.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the	**D. Any 1 of the above**

campus

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

School is a miniature society', like society is diverse in different aspects so it the school. Students belong to different caste, culture, tradition, community & religion. Our college provides equal opportunity to every student without any

discrimination.

Important national, regional and religious and seasonal festivals are celebrated in our college with zest, other practices carried on at classroom level,

1. Promoting positive classroom climate by being non-biased or partial & treating every students equally.
2. Embracing student diversity. It a fact that all students cannot be same regarding different aspects.
3. Increasing our own culture competence.
4. Encouraging students' interactions despite of their individual differences.
5. Fostering a community of learners within our classroom.
6. Having a positive attitude towards diverse student population.
7. Making clear cut objectives.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college sensitizes teachers, students & non-teaching staff at various occasions about constitutional values, rights, duties and responsibilities of citizens.

The college organizes various constitutional days like Republic Day, Independence Day, Gandhi Jayanti, Ambedkar Jayanti etc. Since the year 20-21 saw the curse of pandemic COVID-19, there were lockdown & restrictions which required to be followed. So the occasions which were in peak corona period didn't saw gathering of students and teachers in college campus. Some Day's which were celebrated are:-

Republic Day 26th January and 15th August was celebrated in our college with full zeal and fervor of patriotism where teaching, non-teaching staff & students participated.

We inculcate & promote traditional values & culture among our

students through organizing different competition & programmes on the occasion of varied festivals.

Various events regarding awareness of corona prevention, voting, traffic rules, Hygine are organized at departmental level.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our college celebrates/organizes national and international

commemorative days, events and festivals.

National Festivals like 26th January & 15th August are celebrated with full zeal & fervor. Flag hosting is done followed by cultural programmes.

16th Feb 2021, Vasant Panchami was celebrated by 'Saraswati Pujan' at the college followed by lamp lighting & Saraswati Vandana.

5th June 'World Environment Day' was celebrated in the college starting with the ' Plantation Drive' in the nearby railway area at ' Bhitholi crossing. Followed by various competitions like slogan writing & rangoli making.

14th April ' Ambedkar Jayanti' was celebrated with offering showers & light lamping, followed by the speech given by the Principal.

Gandhi Jayanti was celebrated on 2nd October. The values of truth, peace, non-violence and trust worthiness were recalled and spread among the students of the college.

All main festivals of religious importance were celebrated in the college to promote values & culture ethics among the children.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

We as a part of our college, try at each level to make our campus environment friendly and focusing on conservation of our environment.

The little steps which we promoted among our students were no wastage of water, driving less walking more, no use of plastic, consuming less energy, buying recycled products, creating less wastes, planting more trees and in many other ways.

The college is using LED lights in classrooms & staffrooms. As LED lights are eco friendly they lessen the use of energy and also manufactured in eco friendly ways.

The e-content was prepared by the teachers in form of ppt's & videos, which was used to increase the affectivity of teaching learning process. The use of e-content proved to be fruitful as the attendance & student interaction in classes improved.

During the closure of our college the classes were shifted to online mode on zoom and Google meet platform. The e-content prepared by the teachers beforehand proved to be useful. The lectures were delivered online. The step taken at the earlier session came to use in the present session. The college was prepared to go on online platform and effectiveness of teaching- learning process was mentioned.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

SDG Goal 4- Quality Education: Ensures inclusive and equitable education and promote lifelong learning.

Our college 'Bora Institute of Management Sciences' owns one of the best departments of education among all the private colleges of the city, which is the most distinctive feature of the college.

Our education department runs two main courses B.Ed. & B.El.Ed. . The seat of both educational courses gets filled rapidly. The students having good ranks in common entrance test conducted by Lucknow University (for B.El.Ed.) and State level test (for

B.Ed.) prefer our college for admission. All the seats in the B.Ed. and B.El.Ed. course are always fully filled, even at peak corona period.

Our Faculty includes well qualified & experienced teachers which teach with full zeal & preparation done before hand.

The result of our students is always ahead of other colleges. Most of them are working in government and non government organization. The pass out students have qualified TET, CTET, UPTET, SUPERTET and many of them have gone for higher education and doing research.

All these aspects make a good & qualitative department of education well supported by the administration & management.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To facilitate continuous upgradation and updation of Knowledge & Use of Technology, by Faculty and Students.

2. To fulfill its Social obligation, in the manner of providing formal & informal education, dissemination of knowledge, orgranising programmes and activities for the benefit of the community and others stakeholders.

3. To Provide thrust to achieve excellence in Teacher Education Courses.

4. To implement suggestion made in the Academic Audit Report by the Audit Team deputed.

5. To make available all information online on the college website relating to Admission, Examinations, Courses, Rules, Committee, Attendance, Activities, Programmes, Seminars, Workshops, Extension Activities, & Others.

6. Use of Short Messaging Service (SMS), Apps developed and designed for communication with students, to be extended to students of all courses.

7. To create awareness and initiate measures for protecting and promoting environment.

8. To create an enabling environment for holistic development of students, faculty and support staff.